



Gypsum Town Council  
June 11, 2019

**STAFF:**

**PRESENT:** Chris Estes, Karen Sheaffer, Tom Edwards, Marisa Sato, Pam Schultz

**STAFF:** Jeremy Rietmann, Jim Hancock, Danette Schlegel, Mark Silverthorn, Jeff Shreeve, Lana Bryce

**ABSENT:** Chris Huffman, Mayor Carver

**AUDIENCE PRESENT:** Allison Caravro, Susie Keysor, John Sloan, Kari Conley, Nicolle Allen, Neal Henzler

**MEETING CALLED TO ORDER-PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

05/28 19 Minutes

052819 Minutes.pdf

Bill Pay

06-11-19.pdf

Council Member Marisa Sato moved to approve the CONSENT AGENDA.

After consideration, the motion passed by the following vote: **AYES:** Chris Estes, Karen Sheaffer, Tom Edwards, Marisa Sato, Pam Schultz. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** Mayor Carver, Chris Huffman.

**LIQUOR LICENSE AUTHORITY**

Council Member Marisa Sato moved adjourn from the regular meeting and convene as the liquor authority. After consideration, the motion passed by the following vote: **AYES:** Chris Estes, Karen Sheaffer, Tom Edwards, Marisa Sato, Pam Schultz. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** Mayor Carver, Chris Huffman.

Prepared by:  
Danette Schlegel, CMC  
Town Clerk

Gypsum Chamber of Commerce Special Events Liquor Permit  
4th of July, Gypsum Daze and October Fest  
\*Presented by: Danette Schlegel

Gypsum Chamber Special Events Permit.pdf

Council Member Marisa Sato moved to Approve Gypsum Chamber of Commerce Special Events Liquor Permit 4th of July, Gypsum Daze and October Fest  
\*Presented by: Danette Schlegel.

After consideration, the motion passed by the following vote: **AYES:** Chris Estes, Karen Sheaffer, Tom Edwards, Marisa Sato, Pam Schultz. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** Mayor Carver, Chris Huffman

Colorado Gifts and Grub LLC dba 14 K Cafe  
Hotel and restaurant liquor renewal and Modification of trade name and location  
\*Presented by: Danette Schlegel

2020 Renewal.pdf

Council Member Marisa Sato moved to Approve Colorado Gifts and Grub LLC dba 14 K Cafe Hotel and restaurant liquor renewal and Modification of trade name and location  
\*Presented by: Danette Schlegel.

After consideration, the motion passed by the following vote: **AYES:** Chris Estes, Karen Sheaffer, Tom Edwards, Marisa Sato, Pam Schultz. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** Mayor Carver, Chris Huffman

Council Member Marisa Sato moved to Adjourn from the Liquor Authority and convene the regular meeting

After consideration, the motion passed by the following vote: **AYES:** Chris Estes, Karen Sheaffer, Tom Edwards, Marisa Sato, Pam Schultz. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** Mayor Carver, Chris Huffman.

### **CITIZENS BEFORE COUNCIL**

Youth Presentation on Tobacco Control Efforts  
Presented by: Lillian Reynolds, Riley Dudley and Mandy Ivanov

Town of Gypsum Council presentation June 11 2019.pptx

Tobacco 21 Supporting Materials.pdf

Students from Eagle Valley High School and Mandy Ivanov were present for this item. Riley started the presentation with some information regarding student vaping. It has increased through the last year. He feels this is a huge problem. Lily presented next. She stated the youth are particularly susceptible to nicotine addiction. Vaping is cheaper to purchase than a pack of cigarettes. The nicotine in a vaping pod is equivalent

to a pack of cigarettes. Riley told a story about a fellow student who was opposed to drugs and cigarettes. He started vaping and he became addicted to nicotine. Lily told a similar story about a student going through withdrawal and couldn't concentrate in the class room without stepping out to vape. Price has the strongest effect and usage. Age increase could possibly decrease the usage. Chris Huffman joined the meeting at 7:20 pm.

Ms. Ivanoe gave a short synopsis on Aspen's ballot in 2015. Several other municipalities have followed Aspen's lead and raised the age limit and tax on tobacco and vaping projects. Carbondale is reopening the ballot measure.

Sheriff Van Beek spoke to this issue and stated the town already has an ordinance disallowing sales and possession of tobacco in Gypsum. Discussion from the council followed. They will put the measure in front of the Eagle County commissioners after July 1st. Questions regarding the process and draft followed. The council would like staff to look at the other community's ordinances and put something together for council to review. It was questioned as to how to keep it out of the school. The schools have stepped up the prevention curriculum. They recently did a parents education on how to talk to your children about vaping. They will continue to educate. More discussion followed. Raising the age to 21 would make purchase more difficult. Staff will look at the counties actions and bring information back to council.

## **ORDINANCES AND RESOLUTIONS**

Resolution No. 21 (Series 2019) A Resolution Accepting the Dedication of Public Improvements for Eagle Valley High School Remodel from the Eagle County School District RE-50J

\*Presented by Lana Bryce

Resolution for Bill of Sale EVHS.docx

Bill of Sale EVHS.pdf

Affidavit.pdf

Lana gave an overview of the items completed with EVHS.

Council Member Chris Estes moved to Approve Resolution No. 21 (Series 2019) A Resolution Accepting the Dedication of Public Improvements for Eagle Valley High School Remodel from the Eagle County School District RE-50J

After consideration, the motion passed by the following vote: **AYES:** Chris Estes, Chris Huffman, Karen Sheaffer, Tom Edwards, Marisa Sato, Pam Schultz. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** Mayor Carver.

Ordinance No. 06 (Series 2019) An Ordinance of the Town of Gypsum, Colorado, Repealing and Re-Adopting Title 18 of the Gypsum Municipal Code Regarding Zoning and Land Use (First Reading)

\*Presentation by Lana Bryce

TC Memo 061119.docx

2015 Official Zoning Map.pdf

ZoningDesignationUpdates\_June 5 2019.pdf

ZoningDesignationUpdates\_\_AirportGateway\_June 5 2019.pdf

Title 18 Redline to Council 061119.pdf

Title 17 Parking Revisions.doc

Ordinance\_06\_-\_Readopting\_Title\_18 (1).docx

Council Member Marisa Sato moved to Approve Ordinance No. 06 (Series 2019) An Ordinance of the Town of Gypsum, Colorado, Repealing and Re-Adopting Title 18 of the Gypsum Municipal Code Regarding Zoning and Land Use (First Reading)

\*Presentation by Lana Bryce

After consideration, the motion passed by the following vote: **AYES:** Chris Estes, Chris Huffman, Karen Sheaffer, Tom Edwards, Marisa Sato, Pam Schultz. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** Mayor Carver

Ordinance No. 07 (Series 2019) An Ordinance of the Town of Gypsum, Colorado, Repealing and Re-Adopting Section 17.24.060 of the Gypsum Municipal Code Regarding Minimum Off-Street Parking Requirements

Title 17 Parking Revisions.pdf

Ordinance 07 Parking.docx

Council Member Marisa Sato moved to Approve Ordinance No. 07 (Series 2019) An Ordinance of the Town of Gypsum, Colorado, Repealing and Re-Adopting Section 17.24.060 of the Gypsum Municipal Code Regarding Minimum Off-Street Parking Requirements

After consideration, the motion passed by the following vote: **AYES:** Chris Estes, Chris Huffman, Karen Sheaffer, Tom Edwards, Marisa Sato, Pam Schultz. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** None.

**ORDINANCE NO. 08 (SERIES 2019) AN ORDINANCE APPROVING THE FRANCHISE AGREEMENT WITH COMCAST OF COLORADO IX, LLC**

\*Presented by: Jeremy Rietmann

Ordinance approving Comcast franchise (00697778\_xAF7F5)).docx

FINAL - Comcast-Gypsum Franchise Agreement - June 5 2019.pdf

Jeremy Rietmann and Andy Davis with Comcast were present for this item. They have been discussing this since fall of 2017. They got into franchise discussions this spring. They are very excited to be here. He explained the franchise regulatory services. He gave an overview of some of the brands, networks and businesses that are part of Comcast. The internet product speed has been increased several times in the last few years. They also have Xfinity home for protection and energy management. They also have a mobile service. The last is a type of land line product. He explained the technical side of the product. Xfine is home server capabilities. This allows you to control your network. He explained the voice control remote. They have a large focus on the customer experience. They have a huge customer care team. They have simplified the billing clarity. He introduce a couple of local technicians. They have around 10000 employees in Colorado. Andy gave the stats for Colorado usage. The franchise is specific to a wire line access. It is a 10 year term that works best.

He gave an overview of some of the businesses that use Comcast. They are planning to host some meeting on the business product and the residential product. His last topic was digital inclusion. It is the nation's largest product for affordable internet. They offer a broadband connection for 9.95 a month. This is offer is for any student that has free and reduced lunch. Andy thanked the staff for all of their help.

Their goal is to start the project in the fall. Most of the work will be done in 2020. The deployment are will be with in the town limits of Gypsum. The goal is to cover the entire town.

Discussion from council followed.

Council Member Chris Estes moved to Approve ORDINANCE NO. 08 (SERIES 2019) AN ORDINANCE APPROVING THE FRANCHISE AGREEMENT WITH COMCAST OF COLORADO IX, LLC

After consideration, the motion passed by the following vote: **AYES:** Chris Estes, Chris Huffman, Karen Sheaffer, Tom Edwards, Marisa Sato, Pam Schultz. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** None.

### **OTHER ITEMS**

Discussion: Gypsum Recreation Committee

\*Presented by Jeremy Rietmann and Lana Bryce

Jeremy and Lana to discuss the recreation committee. When it was created it was needed to achieve several different projects. The current committee is struggling a little. He wanted to ask council if this committee has run its course. Council discussed the need for the committee. Pam was concerned that if the committee was dissolved how we would determine the need for further recreation. I was suggested that sometime within the next year a survey be done to determine needs. Jeremy noted that we need to look at what we have and maintaining what we have. Council is in agreement that staff prepare a resolution to dissolve the recreation committee.

Change Orders 28-34 to the 2019 ROUNDABOUT AT COOLEY MESA & VALLEY ROADS Contract with Ewing Trucking and Construction

\* Presented by Jim Hancock

Engineering Department Memorandum Roundabout CO 28-34.pdf

Jim Hancock explained the change orders to the roundabout. The latest change orders involve dipping into the landscape fund. We are now approaching 200,000.00 in change orders. We are out to bid for landscaping. Pre-bid is tomorrow afternoon. We are currently over 100,000.00 in the hole. We do have the Holy Cross money. There will be some funds coming back from Comcast.

Council Member Chris Huffman moved to Approve Change Orders 28-34 to the 2019 ROUNDABOUT AT COOLEY MESA & VALLEY ROADS Contract with Ewing Trucking and Construction in the amount of \$ .

After consideration, the motion passed by the following vote: **AYES:** Chris Estes, Chris Huffman, Karen Sheaffer, Tom Edwards, Marisa Sato, Pam Schultz. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** Mayor Carver

Change Order #5, Solid Sleeve Installation Labor, Mosher Springs Hydroelectric Facility Contract with Gould Construction

\*Presented by: Jim Hancock

Change Order 5 Solid Sleeve.pdf

Jim explained the change order with Gould Construction. They had to reorder the parts. This project is still within budget.

Council Member Chris Estes moved to Approve Change Order #5, Solid Sleeve Installation Labor, and Mosher Springs Hydroelectric Facility Contract with Gould Construction in the amount of 1760.74.

After consideration, the motion passed by the following vote: **AYES:** Chris Estes, Chris Huffman, Karen Sheaffer, Tom Edwards, Marisa Sato, Pam Schultz. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** Mayor Carver.

Discussion: Proposal to Add Curb, Gutter and Bike Path to the North Side of Cooley Mesa Road

\*Presented by Jim Hancock

Engineering Department Memorandum Cooley CG&W.pdf

Jim explained that this was not considered in the original project. This proposal would put the bike path behind the curb and gutter passed the Annex to the sports complex. Public Works could absorb this amount out of the streets budget. This will finish and connect all of the campus.

Black Bear Raised Crosswalks

\*Presented by: Jeff Shreeve

Black Bear Raised Crosswalks.docx

Black Bear Crosswalk Survey.pdf

Concrete crosswalk 1.jpg

Concrete crosswalk 2.jpg

DecoMark crosswalk.jpg

Jeff Shreeve explained this item. He had a resident come to him regarding speed bumps. He observed two crosswalks to tie the Villas to the east side of the road. He offered two different types of cross walks. He got an 80% approval from the neighborhood. He would like to stay with concrete.

Council Member Marisa Sato moved to Approve Black Bear Raised Crosswalks in the amount not to exceed 10,000.00

\*Presented by: Jeff Shreeve.

After consideration, the motion passed by the following vote: **AYES:** Chris Estes, Chris Huffman, Karen Sheaffer, Tom Edwards, Marisa Sato, Pam Schultz. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** Mayor Carver.

Executive Session pursuant to §24-6-402(4)(b), C.R.S., A conference with the Town attorney for the Town of Gypsum for the purpose of receiving legal advice on specific legal questions pertaining to Section 1.01.105 of the Gypsum Municipal Code.

Code\_Enforcement\_Complaints\_-\_TC\_061119.pdf

Memo\_to\_Jeremy\_-\_Code\_Enforcement\_\_052719 (2).docx

Council Member Tom Edwards moved to Adjourn Executive Session pursuant to §24-6-402(4)(b), C.R.S., A conference with the Town attorney for the Town of Gypsum for the purpose of receiving legal advice on specific legal questions pertaining to Section 1.01.105 of the Gypsum Municipal Code.

After consideration, the motion passed by the following vote: **AYES:** Chris Estes, Chris Huffman, Karen Sheaffer, Tom Edwards, Marisa Sato, Pam Schultz. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** Mayor Carver.

## **MAYOR AND TOWN COUNCIL**

### **STAFF REPORTS**

Town Manager's Report

6.11 Mgrs.docx

Jeremy discussed the Eagle County Down payment assistance program.

Sheriff's Monthly Report

May 19 stats.pdf

Gypsum May report 2019.docx

Marketing & Communications Manager's Report

6-11-19 Communications-Special Projects Report.pdf

Prepared by:  
Danette Schlegel, CMC  
Town Clerk

Finance Director Staff Report

061119.pdf

H.R Director's Report

June 11 Report to Council.pdf

Engineering Staff Report

06112019 Engineer Update.pdf

Planning Report

061119.docx

PW Staff Report

PW Dept. Update 190611.docx

**CORRESPONDENCE**

Q1 2019 Activity Report EGE

Q1 2019 Activity Report EGE.pdf

ERWC Thank you

ERWCS Thank you.pdf

Habitat for Humanity Thank you

Habitat for Humanity Thank you.pdf

**ADJOURN**

Council Member Marisa Sato moved to Adjourn.

After consideration, the motion passed by the following vote: **AYES:** Chris Estes, Chris Huffman, Karen Sheaffer, Tom Edwards, Marisa Sato, Pam Schultz. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** Mayor Carver.



  
Mayor Pro tem Edwards

  
Danette Schlegel, CMC  
Town Clerk



