



Gypsum Town Council  
July 24, 2018

**MEETING CALLED TO ORDER-PLEDGE OF ALLEGIANCE**

6:00 pm Site visit to Siena Lake

**PRESENT:** Chris Estes, Chris Huffman, Karen Sheaffer, Marisa Sato, Steve Carver, Mayor, Tom Edwards, Mayor Pro Tem  
**STAFF:** Jeremy Rietmann, Bob Cole, Danette Schlegel, Mark Silverthorn, Jeff Shreeve, Lana Gallegos  
**ABSENT:** Pam Schultz  
**AUDIENCE PRESENT:** Joe Hood, Susie Keysor

**CONSENT AGENDA**

Minutes  
July 10, 2018

071018.docx

BILL PAY

07-24-18.pdf

Council Member Chris Huffman moved to approve the Consent Agenda.

After consideration, the motion passed by the following vote: **AYES:** Chris Estes, Chris Huffman, Karen Sheaffer, Marisa Sato, Steve Carver, Mayor. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** Pam Schultz

**LIQUOR LICENSE AUTHORITY**

**CITIZENS BEFORE COUNCIL**

**ORDINANCES AND RESOLUTIONS**

Ordinance No. 07 (Series 2018) An Ordinance Approving the Siena Lake PUD Preliminary Plan, Amending the Siena Lake PUD Guide, and Granting a Vesting Rights in the Preliminary Plan (to be tabled to August 14, 2018)

TC\_Memo\_Siena\_Lake\_Ordinance\_07\_Prelim.\_Plan\_\_PUD\_Amend\_\_Vesting\_072418 (6).docx

Saddle Ridge Metropolitan Dist. - Vicinity Map.pdf

Council Member Tom Edwards, Mayor Pro Tem moved to Table Ordinance No. 07 (Series 2018) An Ordinance Approving the Siena Lake PUD Preliminary Plan, Amending the Siena Lake PUD Guide, and Granting a Vesting Rights in the Preliminary Plan.

After consideration, the motion passed by the following vote: **AYES:** Chris Estes, Chris Huffman, Karen Sheaffer, Marisa Sato, Steve Carver, Mayor, Tom Edwards, Mayor Pro Tem. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** Pam Schultz

**OTHER ITEMS**

Town Manager Job Description

Please see the Human Resources Director's Report

Town Manager Job Description (00633265-3\_xAF7F5)).pdf

Frances Barela was present for this item. She explained the changes to the description.

Council Member Tom Edwards, Mayor Pro Tem moved to Approve Town Manager Job Description  
Please see the Human Resources Director's Report.

After consideration, the motion passed by the following vote: **AYES:** Chris Estes, Chris Huffman, Karen Sheaffer, Marisa Sato, Steve Carver, Mayor, Tom Edwards, Mayor Pro Tem. **NAYS:** None. **ABSTAINERS:** None. **ABSENT. :** Pam Schultz

Project Thor Participation Request

Project THOR Memo - Final.docx

NWCCOG LOI(00639594\_xAF7F5)).docx

NWCCOG Regional Network Model 06\_20\_18\_PublicRelease (002).pptx  
Project Thor Participation Request

Jeremy Rietmann explained that this was presented to council a few weeks ago. This is a broadband project that would go through the valley.

Evan Biage is with Mammoth Networks. They have been hired through an RFP with NWCCOG. This is to provide better broad band service in smaller communities. NWCCOG has been to several communities in the I 70 corridor and identified similar problems. It is a resilient self- healing ring. It is an alternate to different providers. There are a number of different roles as to how this is coming together. NWCCOG is putting this together and would use his company as the network operator. There are some requirements to this ring. There is a cost to getting connectivity. They have talked to Holy Cross. The ultimate request is to work with NWCCOG to search for grant money for this. This is really a participation to a greater effort. They have been putting together cost models for grant applications. They will take care of all the planning

and technical. The key take away is that is supposed to be a lot more speed and gigs and a great foundation to solve some of the broadband issues in the area. Along the CDOT route there is dark fiber. Evan explained how the ring works. It is made up of different carriers. Evan stated that they are working with smaller communities. There are several circuits that are involved. If one goes down there is another carrier to route to. They are a wholesale provider with CenturyLink. They need a place to house some network equipment. Other community entities may want to have some equipment there also. The goal is to have the Town support this internet project. This is important for all of Eagle County. They are hoping to get the DOLA application in on August 1. There are a couple of components to the fees. The equipment costs will be around 76,000.00. The total would be around a half million dollars with a DOLA match of 50%. Operating expenses are estimated at around 7400.00 per month. He gave a list of different entities that would be interested in partnering in this project. The goal today is to get the letter of intent for the DOLA grant application.

The grant would be approved in November. Funds will be available in January or February 2019.

Councilman Edwards asked what the return would be on the 89,000.00 per year. Jeremy explained that there are probably some providers here that would be ready to join.

The letter of intent is to say that the Town is interested in moving this forward. This is not a commitment. Questions and comments from the council followed.

Council Member Chris Estes moved to Approve Project Thor Participation Request.

After consideration, the motion passed by the following vote: **AYES:** Chris Estes, Chris Huffman, Karen Sheaffer, Marisa Sato, Steve Carver, Mayor, Tom Edwards, Mayor Pro Tem. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** Pam Schultz

Presentation of 2017 Audit

\* Presented by Joe Hood

AUDIT 2017 - FINAL.pdf

Joe Hood was present for this item. He is presenting the 2017 Audit. He thanked the staff for all of their help. Everything is great. There were no difficulties in completing the audit. No issue with compliance. In total the towns net worth increased 29 million. He stated that most of the funds were from the Highway 6 Devolution. We refinanced our certificates of participation. We increased in the amount of 315,000 and shortened the payment schedule by 5 years. All of the funds were increased. The last item is the management letter. Prior year recommendations were all addressed and completed. He would like to commend Mark and Lana for reconciling their departments. He is recommending that the Town needs to submit receipts for credit card purchases. Comments from staff and council followed.

Council Member Tom Edwards, Mayor Pro Tem moved to Approve Presentation of 2017 Audit.

After consideration, the motion passed by the following vote: **AYES:** Chris Estes, Chris Huffman, Karen Sheaffer, Marisa Sato, Steve Carver, Mayor, Tom Edwards, Mayor Pro Tem. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** Pam Schultz

Executive Session pursuant to §24-6-402(4)(a)—Concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest related to the Town Annex Building.

Council Member Tom Edwards, Mayor Pro Tem moved to Approve Executive Session pursuant to §24-6-402(4)(a)—Concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest related to the Town Annex Building.

After consideration, the motion passed by the following vote: AYES: Chris Estes, Chris Huffman, Karen Sheaffer, Marisa Sato, Steve Carver, Mayor, Tom Edwards, Mayor Pro Tem. NAYS: None. ABSTAINERS: None. ABSENT: Pam Schultz

**MAYOR AND TOWN COUNCIL**

**STAFF REPORTS**

Finance Officers Report

072418.pdf

Black Hill has been miscalculating their sales tax and franchise fees. They are going to increase their monthly sales tax and pay back fees.

Human Resources Director Report to Council

July 24 Report to Council.pdf

Code Enforcement Report

7-24-18.pdf

Engineering Staff Report

07242018 Engineer Update.pdf

Town Manager Report

07-24 Mgrs.docx

**CORRESPONDENCE**

Eagle County Fair and Rodeo invitation


Fair and Rodeo invite.pdf

White River National Forest, Eagle Holy Cross

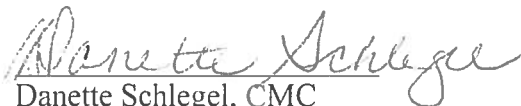
**ADJOURN**

Council Member Tom Edwards, Mayor Pro Tem moved to Adjourn from the executive Session and regular meeting.

After consideration, the motion passed by the following vote: AYES: Chris Estes, Chris Huffman, Karen Sheaffer, Marisa Sato, Steve Carver, Mayor, Tom Edwards, Mayor Pro Tem. NAYS: None. ABSTAINERS: None. ABSENT: Pam Schultz



\_\_\_\_\_  
Mayor Carver



Danette Schlegel, CMC  
Town Clerk



PUBLIC INVITED TO BE HEARD: The Public will be limited to three minutes each unless prior arrangements have been made with the Town Manager. The Town Council may not respond to your comments of this evening, rather they may take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up.

Ordinances scheduled on the meeting agenda for consideration by the Town Council are listed below. Copies of the full text of the ordinances are available for the Town Clerk and, if approved, following the meeting on the Town's Website at:

<http://townofgypsum.com/departments/town-council>

TOWN OF GYPSUM, COLORADO  
 ORDINANCE NO. 07  
 SERIES 2018

AN ORDINANCE APPROVING THE SIENA LAKE PUD PRELIMINARY PLAN, AMENDING THE SIENA LAKE PUD GUIDE, AND GRANTING VESTED RIGHTS IN THE PRELIMINARY PLAN

Please PRINT your name **legibly** for the record of the August 14, 2018 Town Council Meeting. Thank you!

NAME	ADDRESS	PHONE NUMBER	TOPIC TO BE DISCUSSED; or NOT APPLICABLE
LARRY + WILLIE BENWAY	Box 1919 EDWARDS CO	970 401-3844	
SUSIE KEYSOR	GYPSUM	N/A	N/A
C Meister	Cotton Ranch	N/A	
Alison Perry	Eagle Ranch	970.306.2264	Sienna Lake
George Roberts	Eagle	-	Sienna Lake
Vicki Hubbs	Gypsum		
Charlie Perkins	Eagle	214-862-8942	N/A
JANIS KATERS	EAGLE	970.401.3861	SIENA LAKE
Pete Nolan	Gypsum	584-9630	Sienna Lake
Edith P. P. P.	port		
Don WALARON	EAGLE COUNTY	970-948-0684	overall what's up
Mark Kate Ewing	289 Shelby St.	970 926 2770	myrosamercenturytel net









**TOWN OF GYPSUM  
TOWN COUNCIL MEETING  
Tuesday, August 14, 2018  
Meeting Starts @ 7:00 PM.  
50 Lundgren Blvd.  
Gypsum, CO 81637**

NOTICE TO READERS: Town Council meeting packets are prepared several days prior to the meetings. Timely action and short discussion on agenda items does not reflect lack of thought or analysis on the Council's part as issues have been discussed by the Council in workshop or committee meetings which are open to the public.

PUBLIC INVITED TO BE HEARD: The Public will be limited to three minutes each unless prior arrangements have been made with the Town Manager. The Town Council may not respond to your comments of this evening, rather they may take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up.

---

**MEETING CALLED TO ORDER-PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

Minutes  
07/24/18

Bill Pay

**LIQUOR LICENSE AUTHORITY**

Crawlin to a Cure  
Wings and Wheels Event  
\* Presented by: Danette Schlegel and Vikki Hobbs

**CITIZENS BEFORE COUNCIL**

**ORDINANCES AND RESOLUTIONS**

Resolution No. 23 (Series 2018) A Resolution Approving a Special Use Permit for a Solar Project at the Eagle County Maintenance Facilities  
\*Presentation by Matt Heck, Sunsense Solar  
\*Public Comment

Resolution No. 24 (Series 2018) A Resolution Approving the First Amendment to the Subdivision Improvements Agreement for IK Bar Subdivision  
\*Presentation by Tom Braun, Planner for Eagle County Schools

NOTICE TO READERS: Town Council meeting packets are prepared several days prior to the meetings. Timely action and short discussion on agenda items does not reflect lack of thought or analysis on the Council's part as issues have been discussed by the Council in workshop or committee meetings which are open to the public.

PUBLIC INVITED TO BE HEARD: The Public will be limited to three minutes each unless prior arrangements have been made with the Town Manager. The Town Council may not respond to your comments of this evening, rather they may take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up.

Ordinance No. 07 (Series 2018) An Ordinance Approving the Siena Lake PUD Preliminary Plan, Amending the Siena Lake PUD Guide, and Granting Vesting Rights in the Preliminary Plan (Second Reading

\*Presentation by George Roberts, Alison Perry, and Tambi Katieb

\*Presentation by Lana Gallegos

\*Presentation by Kevin Patrick

\*Public Comments

Resolution No. 25 (Series 2018) A Resolution Approving the Siena Lake Subdivision Improvements Agreement

\*Presentation by George Roberts, Alison Perry, and Tambi Katieb

\*Presentation by Lana Gallegos

Resolution No. 26 (Series 2018) A Resolution Approving the Siena Lake Filing 1 Final Plat

\*Presentation by George Roberts, Alison Perry, and Tambi Katieb

\*Presentation by Lana Gallegos

\*Public Comment

### **OTHER ITEMS**

Golf Update Presented by Tom Buzbee

Cooley Mesa Road ROW Acquisition Purchase and License Agreement(s)

### **MAYOR AND TOWN COUNCIL**

#### **STAFF REPORTS**

Finance Officers Report

Public Works Staff Report

Engineering Staff report

Planning Report

H.R. Director Report to Council

Code Enforcement Report

Town Manager's Report

NOTICE TO READERS: Town Council meeting packets are prepared several days prior to the meetings. Timely action and short discussion on agenda items does not reflect lack of thought or analysis on the Council's part as issues have been discussed by the Council in workshop or committee meetings which are open to the public.

PUBLIC INVITED TO BE HEARD: The Public will be limited to three minutes each unless prior arrangements have been made with the Town Manager. The Town Council may not respond to your comments of this evening, rather they may take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up.

**CORRESPONDENCE**

Bravo! Vail Thank you

**ADJOURN**

Persons with disabilities needing auxiliary aids may request assistance by contacting Danette Schlegel at the Gypsum Town Hall, 50 Lundgren Blvd. PO Box 130, Gypsum, Colorado 81637, or by calling (970) 524-7514 during business hours. We would appreciate you contacting us at least 24 hours in advance of the scheduled meeting so that arrangements can be made to locate the requested auxiliary aid.

I hereby certify that the above Notice of Meeting was posted by me in the designated location at least 24 hours prior said meeting.

---

Danette Schlegel, Town Clerk