



JOB POSTING

THE TOWN OF GYPSUM (*pop. 5,600*) is accepting applications for **FULL-TIME TEMPORARY (SEASONAL) GOLF COURSE MAINTENANCE positions** \$11-13/hr DOQ. performs routine manual work in the upkeep and maintenance of the golf course. Includes, but is not limited to, mowing greens, tees, fairways; seeding; fertilizing; watering; spraying; tree planting, trimming, pruning, and sprinkling; general cleanup; aerating; and lifting of heavy objects. Knowledge, or willingness to learn the safe use of hand tools and ground turf machines and assists in all Golf Course projects as directed. Employment application and job description available on-line www.townofgypsum.com or at 50 Lundgren Blvd., Gypsum 8am-5pm/M-F. Submit application and resume to the Assistant Town Manager, P.O. Box 130, Gypsum, CO 81637. Must successfully pass a criminal background check and pre-employment drug screen EOE.

Town of Gypsum Job Description

Position: Seasonal Maintenance
Department: Golf Course
Benefits: No
Posted: February 24, 2016

SUMMARY

Work on a diverse range of activities involved in golf course maintenance and construction. Staff member will learn the proper, safe, and efficient use of a wide variety of equipment. They also work as a member of a team with the common goal of providing the best possible appearance and playing conditions of Gypsum Creek Golf Course

SUPERVISION RECEIVED

Works under the direct supervision of the golf course superintendent or assistant superintendent.

SUPERVISORY RESPONSIBILITIES

None.

WORK ENVIRONMENT

While performing the essential functions of this job, the employee is regularly exposed to outdoor weather conditions, bending, stooping, reaching, standing, walking noise and/or fumes on an on-going basis. Must be capable of lifting up to 40 lbs.

ESSENTIAL DUTIES AND RESPONSIBILITIES Duties may include but are not limited to the following. Other duties may be assigned.

- Operates power equipment in mowing golf course greens, tees, approaches, fairways and rough areas.
- Rakes and maintains sand and grass bunkers. Including edging and adding sand when required.
- Assists in construction of new greens, tees, fairways, or bunkers by grading, preparing soil, seeding or sodding turf.
- Operates dump trucks and other light utility vehicles in hauling materials and removing debris.
- Assists in maintaining water features and water ways.
- Operates hand held trimmers and mowers.
- Changes cups and tee markers, maintains ball washers and trash cans.
- Hand waters areas of greens and tees if needed.
- Removes trash and debris from the golf course and project.
- Assists Irrigation Technician or Assistant Superintendent in repair or installation of irrigation system.
- Cleans and cares for the equipment used.
- Serves as a public relations representative for Gypsum Creek Golf Course on and off the property.
- Keeps tool and equipment storage area clean and organized.
- Performs a multitude of other duties as assigned by supervisor.
- Works well with and assists co-workers in the performance of their duties.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Employees must be willing to learn safe, efficient operation of all types of golf course equipment.
- Ability to follow both written and oral directions.
- Must be able to work every other weekend and be dependable
- Must be punctual and show up every day willing to work
- Must be a team player
- Perform strenuous physical labor under adverse field conditions
- Establish effective working relationships with employees, supervisors, and the public

EXPERIENCE

- Some landscape or park maintenance preferred.

TRAINING

- Willingness to learn.

SPECIAL REQUIREMENTS

- Must have a valid Colorado Driver’s license, or ability to obtain.
- Must wear personal safety equipment such as ear protection, vests, safety goggles, etc.

TOOLS AND EQUIPMENT USED

Golf carts, lawn and landscaping equipment, including mowers, edgers, weed trimmers, miscellaneous hand and power tools.

This description is not intended, and should not be construed, to be an exhaustive list of all responsibilities, skill, efforts, or working conditions associated with this job. It is intended to be an accurate reflection of the principal job elements essential for making compensation decisions.

Employee Signature

Date